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**To: Hospital CFOs**

**From: Dennis Phelps, Deputy Director, Audit & Compliance**

**Date: July 27, 2020**

**RE: New Mailbox – Alternative Method of Rate Determination (ARM) Reports**

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The HSCRC has established a new dedicated mailbox for the submission of quarterly ARM Reports in an electronic format. Effective immediately, please send all AR-1, AR-2, and AR-3 schedules 30 days after the end of each calendar quarter to [hsrc.audit-compliance@maryland.gov](mailto:hsrc.audit-compliance@maryland.gov). This new mailbox will be monitored daily.

If you any questions or concerns, please contact Wayne Nelms at [wayne.nelms2@maryland.gov](mailto:wayne.nelms2@maryland.gov).